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Torino, 11.02.19

## **Call for the supply of a flip chip bonder**

**Subject:** Call to the negotiated procedure for the supply of a flip chip bonder; reference number ge11936 of 25.01.19; Cig 7787904dad; the tender amount is 750 kEUR excluding VAT; contracting authority: Laboratori Nazionali del Gran Sasso of the INFN.

This company is invited to submit an offer, pursuant to a. 63 of the Codice degli appalti decreto legislativo 50/16 (hereinafter 'the Code'), for the negotiated procedure referred to above.

### **1 Procedural guideline**

The procedure is regulated by this call, the technical specifications (annex A) and the terms of conditions (annex B) attached to this letter of invitation, as well as by the Code.

### **2 Responsible for the procedure**

Responsible for the procedure, pursuant to a. 31, p. 2, of the Code is Paolo De Remigis, 1 v. P. Giuria 10125 Torino, Italia, tel +39.0116707405, email [deremigi@to.infn.it](mailto:deremigi@to.infn.it).

### **3 Content of the tender**

The tender concerns the supply of a high speed flip chip bonder.

### **4 Basis of tender**

The tender amount is 750 kEUR excluding VAT.

### **5 Subjects admitted to participate at the call**

The subjects are admitted to participate at the call if they are referred to the a. 45 of the Code, if they are not in one of the conditions referred to the a. 80, p. 1, 2, 4 and 5 of the Code and if they have a minimum overall annual revenue, referred to the last 3 available financial years, of 500 kEUR excluding VAT.

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## 6 Offer selection criterion

The tender will be awarded on the basis of the most economically advantageous bid criterion, identified on the basis of the best quality / price ratio, pursuant to a. 95, p. 2, of the Code, with the criteria and the scores referred to in the following point 9.

The evaluation of the offers is left to a selection board, established pursuant to a. 77 of the Code.

## 7 Method of submitting the offer

The offer, contained in a sealed envelope, must be sent by express mail / courier, under penalty of exclusion by 18.03.19 at 10:00, at the following address:

INFN - Torino department  
1 v. P. Giuria  
10125 Torino, Italia

On the envelope containing the offer must be reported under penalty of exclusion:

- the sender, with indication of the elected domicile;
- the wording: Negotiated procedure - Reference number ge11936 of 25.01.19 Cig 7787904dad - Offer for the supply of a flip chip bonder;
- the telephone number and the e-mail address.

The delivery of the package remains at the sole risk of the sender, and will be validate by the date of receipt.

The external envelope must contain three envelopes, separated and sealed, respectively named: envelope "A - Administrative documentation", envelope "B - Technical offer" and envelope "C - Economic offer".

In the envelope "A - Administrative documentation" must be included the following documents, signed for acceptance by the legal representative of the company:

- a) present call;
- b) technical specifications (annex A);
- c) terms of conditions (annex B);
- d) ESPD, in compliance with the guidelines of the ministry of infrastructures and Transport;
- e) guarantee equal to 2% (two percent) of the tender amount, pursuant to a. 93 of the Code, as indicated in the following point 10;
- f) original receipt of payment for the contribution of 70 EUR in favour of the Autorità Nazionale Anticorruzione, to be carried out according to the instructions provided on the authority's website;
- g) PassOE provided by the AVCPass system, related to this procedure.

The "B - Technical offer" envelope must contain the technical offer, signed by the legal representative of the company and will consist of a detailed report as required in the technical specifications.

The "C - Economic offer" envelope must contain the economic offer, adding 16 EUR in stamp duty, signed by the legal representative of the company and must indicate, under penalty of exclusion, in figures and letters the price offered, excluding VAT, and the consequent percentage reduction.

In case of disagreement between the indication in numbers and the one in letters, the one in letters will be considered valid.

The offer must be valid for 180 days from the deadline set for the receipt of offers.

## 8 Preliminary help

According to the a. 83, p. 9 of the Code, in case of lack, incompleteness and any other essential irregularity of the elements and of the DGUE, which must be produced by the competitors according to the law, with the exception of those concerning the technical and economic offer, the contracting authority will assign the competitor a term, not exceeding 10 (ten) days, so that the necessary declarations are made, supplemented or regularized, indicating the content and the subjects who must make them. In the event that the deadline is useless, the competitor is excluded from the public tender. The deficiencies in the documentation that do not allow the identification of the content or of the person responsible for the same constitute essential irregularities that can not be remedied.

## 9 Procedure for the public tender

The selection board will be identified by public drawing. Communication will be given on the website [www.ac.infn.it](http://www.ac.infn.it) of the place / day / time in which the draw of the commissioners will be held.

The selection board will have for the evaluation of the offers 100 points, of which maximum 70 points for the technical evaluation and a maximum of 30 points for the economic evaluation.

The qualitative elements that will be evaluated and the relative scores that will be assigned are described in the award criteria (annex C).

## 10 Guarantee provided with the offer

Guarantee equal to 2% of the tender amount. This guarantee may be provided by bond, insurance policy or through financial intermediaries enrolled in the register referred to in a. 106 of legislative decree 385/93, as required by a. 93 of the Code. This guarantee must respect the conditions of the a. 93, p. 4 and 5 and may be reduced in its amount in all the cases provided for by a. 93, p. 7; in this case documentation suitable to justify the reduction must be attached, signed by the legal representative and accompanied by a copy of the identity document of the same one. The bidder is entitled to constitute the deposit in the manner set out in a. 93 p. 2.

The offer is accompanied by the commitment of a guarantor to issue the guarantee for the execution of the contract, pursuant to a. 93, p. 8 of the Code, if the bidder turns out to be trustee.

## 11 Award procedure

The opening of the envelopes will take place in public session on 19.03.19 at 10:00 at the offices of the Torino department of the INFN - 1 v. P. Giuria, Torino, Italia.

Only 1 (one) delegate will be admitted to the public session for each of the companies invited to the tender or specifically delegated person.

The Responsabile Unico del Procedimento (responsible for the procedure, Rup) will proceed with the opening of the "A - Administrative documentation" envelopes and the verification of the documents contained therein. To this end, the Rup will request, pursuant to a. 86, p. 4 and 5 of the Code, if not already present, the additional documents to prove the special economic and technical capacity requirements.

At the end of the verification of the documentation certifying the absence of the reasons for exclusion pursuant to a. 80, of the verification of the economic and technical capacity

requirements and any requests for preliminary help, pursuant to a. 83 p. 9 of the Code, will be published on the website [www.ac.infn.it](http://www.ac.infn.it) , in the section corresponding to this procedure, the measure containing the list of those admitted and excluded from this procedure. This communication is valid pursuant to a. 29, p. 1 of the Code.

In the second public session in place, day and time indicated with a 3 day advance on the website [www.ac.infn.it](http://www.ac.infn.it) , the committee will proceed to open the "B - Technical offer" envelopes of the companies that have passed the first phase.

Only 1 (one) delegate will be admitted to the public session for each of the companies invited to the tender or specifically delegated person.

At the end of the operation the chairman of the committee will declare the public session closed.

In a reserved session, the committee will proceed to the evaluation of the submitted technical offers, applying the criteria and formulas indicated in the award criteria (annex C).

In the third public session in place, day and time indicated with a 3 day advance on the website [www.ac.infn.it](http://www.ac.infn.it) , the committee will proceed to open the "C - Economic offer" envelopes of companies that have passed the first phase.

Only 1 (one) delegate will be admitted to the public session for each of the companies invited to the tender or specifically delegated person.

The chairperson of the committee will communicate the scores attributed to the technical offers and proceed to read the discounts offered by the companies.

At the end of these procedures, the public session will be closed.

The committee will then proceed to identify the only final numerical parameter for the statement of the ranking. In the event of equality between two or more offers, the successful bidder will be the one with the highest score in the technical bid. In the case of absolute parity, the successful bidder will be designated by public drawing.

The INFN reserves the right to award the tender even in the presence of only one valid offer, provided it is considered appropriate.

The INFN may decide not to proceed with the award if none of the offers is convenient or suitable in relation to the subject of the contract, without the competing companies being able to make any claim.

The awarding is definitive for the INFN only after the approval of the tender documents by its deliberating bodies, while it immediately commits the contracting company.

The contract will be stipulated in accordance with a. 32 of the Code, upon the constitution of a guarantee, pursuant to a. 103 of the Code.

The responsible for the procedure



(Paolo De Remigis)

- Annexes: (A) Technical specifications  
(B) Terms of conditions  
(C) Award criteria